

EMAIL: _____

**CONTINENTAL CATERING, INC.
APPLICATION FOR EMPLOYMENT**

This application must be filled out COMPLETELY before employment can begin.
Please PRINT clearly.

NAME: _____

PRESENT ADDRESS: _____

MAILING ADDRESS: _____

CITY: _____ ZIP CODE: _____

PHONE: _____ CELL/PAGER#: _____

Emergency Notification Contact Person/Phone #:

1. _____ Phone #: _____

2. _____ Phone #: _____

DRIVER'S LICENSE #: _____ EXP. DATE: _____ State: _____

SOCIAL SECURITY: _____ TAX WITHHOLDING STATUS: _____

Food Handler's Card Exp. Date: _____ Food Service Experience: YES ___ NO ___

Applying for the following position: Catering ___ Bartending ___ Other _____

When can you start? _____ What is your availability: _____

Do you have your own transportation? YES ___ NO ___ Alternative transportation _____

ARE YOU A FULL-TIME STUDENT: ___ YES ___ NO

DO HAVE OTHER PART-TIME/FULL-TIME EMPLOYMENT? ___ YES ___ NO

DO YOU HAVE ANY ABILITIES RELATED TO CATERING (cake decorating, flower design, visual display or any other you might think appropriate). IF SO PLEASE DESCRIBE:

**PLEASE LIST PAST EMPLOYMENT RELATED TO FOOD AND BEVERAGES, IF ANY
CONTACT AND PHONE NUMBER, YOUR POSITION AND REASON FOR LEAVING:**

Please read the following IMPORTANT information and sign below:

You will be responsible for your own catering uniform. We require that you wear **black DRESS PANTS, solid black shoes and socks, a long sleeve black dress shirt and black tie. NO TENNIS SHOES.** A plain black t-shirt with either black slacks or black shorts are to be worn for setup. Shorts are not to be shorter than 4" above the knee. Pants should fit properly. **Short shorts or baggy pants are not acceptable.** Specialty shirts will be issued for special events and must be returned to the office within 5 days of event. **A \$25.00 charge for each shirt not returned will be deducted from the next payroll check.**

Your I-9 and W-4 forms must be completed within 3 days of first day of employment.

A copy of two forms of picture ID must be on file as well. **California Drivers License, California ID, Social Security Card, Passport, U.S. Military I.D., Certification of US Citizenship, Certification of Naturalization, Birth Certificate and Alien Registration Card with photo are acceptable.**

* A food handler's card must be provided within 14 days of employment.

I understand the above information; I have reviewed the Company Policy and agree to comply:

Signature: _____ **Date** _____

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